



AB 506 Compliance Checklist

Since Jan. 1, 2022, California law (B&P Code §18975) requires the three steps below. Insurers may ask for proof. • Updated Aug. 2026

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1 Live Scan Background Checks

- ☐ Register with the CA DOJ for your ORI number (required before anyone can be fingerprinted) and, if applicable, enroll in the CalVECHS Program by the DOJ's Jan. 1, 2027 deadline. Refer to [OAG.CA.GOV](https://oag.ca.gov) for further information.
- ☐ Live Scan fingerprint all employees and administrators — no exceptions.
- ☐ Live Scan all “regular volunteers”: anyone 18+ with direct contact with or supervision of children for more than 16 hrs/month or 32 hrs/year.
- ☐ Give each applicant a completed Request for Live Scan Service form (BCIA 8016 — or BCIA 8016VECHS once enrolled in CalVECHS) with your ORI before their appointment.
- ☐ Track clearances and Live Scan every new volunteer — results never transfer from other organizations and are never shared between organizations.

Name-based checks do NOT satisfy AB 506 — the law requires DOJ Live Scan fingerprinting. Until your organization enrolls in CalVECHS, federal responses omit out-of-state records — CalVECHS delivers the complete record.

2 Mandated Reporter Training

- ☐ All staff and regular volunteers complete child abuse & neglect reporter training (free: mandatedreporter.ca.gov).
- ☐ Collect and file each completion certificate — certificates can't be re-downloaded later.
- ☐ Add training to onboarding so new volunteers finish it before serving.

3 Written Child-Protection Policies

- ☐ Adopt written policies for preventing and reporting abuse, including reporting to authorities outside your organization.
- ☐ Require two mandated reporters present when supervising children, whenever possible.
- ☐ Review policies annually and keep documentation ready for your insurance carrier.

No ORI — or CalVECHS enrollment — yet? Start there — today.

Most organizations aren't yet enrolled — and without an ORI, no one can be fingerprinted at all. DOJ processing takes weeks, and the CalVECHS deadline is January 1, 2027.

48–72 HRS

Typical time for Live Scan results to reach your organization from the DOJ; some take longer under manual review.

NOT TRANSFERABLE

Clearances don't carry over — each organization must run its own Live Scan.

INSURERS CHECK

Carriers may require proof of AB 506 compliance before writing liability coverage.

Not sure where you stand? Get a free 15-minute AB 506 review.

We'll review your screening setup, flag gaps, and map your fastest path to compliance.

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Informational only — not legal advice. Confirm requirements with your attorney and insurance carrier.



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